



## POPIA COMPLIANCE AND CONSENT

As prescribed by *The Protection of Personal Information (POPI) Act No.4 of 2013*, The King's School Robin Hills remains committed to ensuring the confidentiality of all personal information provided to us. All information/data received will be secured and stored with the necessary security standards in place. This information/data will not be shared with unauthorised persons and will be processed lawfully within the confines of the school administration.

Furthermore, personal information will not be shared externally unless required by law, following the correct procedures or for emergency medical purposes. We will only request information that is necessary to fulfil our purpose and commitment to the benefit of your child.

By signing below, you acknowledge that The King's School Robin Hills has collected, processed and stored information provided by you and consent to this information being used by teaching, administrative and financial staff. The King's School Robin Hills will retain this information for the duration of your child's enrolment and will follow the relevant retention and destruction procedures that govern the manner in which we store, archive and destroy data.

Furthermore, you agree to the school making use of images and recordings of your child/ren within school social media, newsletters, magazines etc. When using images/recordings for marketing purposes through external agencies all reasonable steps will be taken to secure your permission prior to the use thereof. You reserve the right to request the removal of such images/recordings at any time where reasonably possible.

I, \_\_\_\_\_ (Parent/Guardian Name and Surname) hereby give my consent to process information as requested by The King's School Robin Hills as above, understanding the full context as to why the information is required.

NAME OF LEARNER:		GRADE:
1.		
2.		
3.		
4.		
SIGNATURE PARENT/GUARDIAN:		DATE: